

HAMILTON COUNTY BOARD OF COMMISSIONERS
NOVEMBER 22, 2004

The Hamilton County Board of Commissioners met on Monday, November 22, 2004 in the Commissioners Courtroom in the Hamilton County Government and Judicial Center, One Hamilton County Square, Noblesville, Indiana. The Commissioners met in Executive Session in Conference Room 1A from 12:30 pm to 1:13 pm. Vice President Altman declared a quorum present of Commissioner Steven A. Holt and Commissioner Christine Altman. Commissioner Steven C. Dillinger was absent. The Pledge of Allegiance was recited.

Approval of Minutes

Holt motioned to approve the November 8, 2004 minutes. Altman seconded. Motion carried unanimously.

Executive Session Memorandum

Holt motioned to approve the November 22, 2004 Executive Session Memorandum. Altman seconded. Motion carried unanimously.

Plat Approval

Intracoastal at Geist, Section 3B

Mr. Steve Broermann recommended approval of the plat for Intracoastal at Geist, Section 3B. Holt motioned to approve. Altman seconded. Motion carried unanimously.

Highway Business [1:15:15]

Acceptance of Bonds/Letters of Credit - Highway Department

Mr. Jim Neal requested acceptance of Bonds and Letters of Credit for the highway department. 1) HCHD #B-99-0110 - Erie Insurance Company Continuation Certificate for Bond #Q95 5970062 R issued on behalf of Stony Creek Estates to now expire November 9, 2005. 2) HCHD #B-04-0108 - Western Surety Company Subdivision Bond No. 929352963 issued on behalf of Duke Construction, LP in the sum of \$5,000 for a drive - public/private road approach for proposed medical office building approximately 287' east of US 421 and Weston Pointe Blvd. To expire November 1, 2006. 3) HCHD #B-04-0109 - Developers Surety and Indemnity Company Maintenance Bond No. 888514S issued on behalf of R.N. Thompson Development Inc. in the sum of \$74,154.00 for Gray Eagle Drive Bridge over Mud Creek, to expire November 11, 2007. Altman motioned to approve. Holt seconded. Motion carried unanimously.

Release of Bonds/Letters of Credit - Highway Department

Neal requested release of Bonds and Letters of Credit for the highway department. 1) HCHD #B-03-0081 - Developers Surety and Indemnity Company Performance Bond No. 88514S issued on behalf of R.N. Thompson for Gray Eagle Drive Bridge over Mud Creek. Holt motioned to approve. Altman seconded. Motion carried unanimously.

Agreements/Supplements [1:16:14]

Subdivision Inspection Agreements

Fox Hollow at Geist Subdivision, Section 4

Neal requested approval of Subdivision Inspection Agreement HCHD #A-04-0018 for Fox Hollow at Geist Subdivision, Section 4 with Precedent Residential Development LLC and Quandt Engineers in the amount of \$7,000. Holt motioned to approve. Altman seconded. Motion carried unanimously.

West Carmel Marketplace

Neal requested approval of Subdivision Inspection Agreement HCHD #A-04-00019 for West Carmel Marketplace with Duke Construction LP and United Consulting Engineers and Architects, Inc. in the amount of \$6,700. Holt motioned to approve. Altman seconded. Motion carried unanimously.

Non-Standard Sign Agreement

Reserve at Geist Homeowners Association

Neal requested approval of a Non-Standard Sign Agreement, HCHD #M-04-0040, with the Reserve at Geist Homeowners Association. Holt motioned to approve. Altman seconded. Motion carried unanimously.

Weatherstone Homeowners Association

Neal requested approval of a Non-Standard Sign Agreement, HCHD #M-04-0041, with Weatherstone Homeowners Association. Holt motioned to approved. Altman seconded. Motion carried unanimously.

Bridge #60 Supplemental Agreement No. 4

Neal requested approval of Supplemental Agreement No. 4, HCHD #E-94-0003, for Bridge #60, Gwinn Road over Little Cicero Creek with Mid-States Engineering, LLC. Holt motioned to approve. Altman seconded. Holt asked if the additional erosion control is due to standards changing or land acquisition? Neal stated it is a combination of the two. Motion carried unanimously.

Bridge #128 Supplemental Agreement No. 1

Neal requested approval of Supplemental Agreement No. 1, HCHD #E-02-0008, for replacement of Bridge #128, Victory Chapel Road over Mussleman Ditch. The agreement is with Floyd E. Burroughs & Associates, Inc. Holt motioned to approve. Altman seconded. Motion carried unanimously.

Bridge #193 Supplemental Agreement No. 2

Neal requested approval of Supplemental Agreement No. 2, HCHD #E-03-0007, for replacement of Bridge #193, 113th Street over Thorpe Creek with USI Consultants, Inc. Holt motioned to approve. Altman seconded. Motion carried unanimously.

146th Street Extension Supplemental Agreement No. 1

Neal requested approval of Supplemental Agreement No. 1, HCHD #E-04-0007, for 146th Street, Phase III with American Consulting Inc. Holt motioned to approve. Altman seconded. Motion carried unanimously.

Small Structure No. 33063 Engineering Agreement

Neal requested approval of Engineering Agreement, HCHD #E-04-0013, for Small Structure No. 33063, Fall Road over Sugar Run Creek with R.W. Armstrong & Associates. Holt motioned to approve. Altman seconded. Motion carried unanimously.

Concurrence with Traffic Study Correspondence

Neal requested concurrence with traffic study correspondence dated November 22, 2004. Neal stated the Hazel Dell speed limit was erroneously listed as being in Washington Township, it is in Noblesville Township. Altman asked about the Clay Township request from Captain Murray, Altman motioned that the letter be amended and transmit our study to the City of Carmel? Altman stated this deserves follow-up and monitoring. Holt seconded the amendment. Motion carried unanimously. Holt motioned to approve as amended. Altman seconded. Motion carried unanimously.

Bid Award [1:23:52]

Bridge #128, Victory Chapel Road over Musselman Ditch

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Neal requested the bid for Bridge #128, Victory Chapel Road over Musselman Ditch, be awarded to Duncan Robertson as the lowest responsive bidder in the amount of \$272,883.00. Holt motioned to approve. Altman seconded. Motion carried unanimously.

Ordinance 11-22-04-A, Establishing a Health Department Grant Administration Fund [1:24:33]

Mr. Brad Davis introduced Ordinance 11-22-04-A, An Ordinance Establishing a Health Department Grant Administration Fund. Holt motioned to suspend the rules. Altman seconded. Motion carried unanimously. Holt motioned to approve Ordinance 11-22-04-A. Altman seconded. Motion carried unanimously.

Bid Award

Highway Storage Building

Davis stated the bids for the highway storage building were opened November 15, 2004. All the bids exceeded the architect's estimate and our budget. Davis recommended all bids be rejected. Holt motioned to approve. Altman seconded. Motion carried unanimously. Bids were opened at 1:00 pm. on November 15, 2004 at the Hamilton County Highway Department, 1700 South 10th Street, Noblesville, Indiana. Mr. Michael Howard opened the bids. Form 96, Bid Bond and Financial Statements were included unless otherwise specified. 1) Dodds Masonry base bid - \$912,000.00, Alternate #1 +\$11,200, Alternate #2 +\$2,200, Alternate #3 +\$67,400, Alternate #4 <\$6,000>, Alternate #5 <\$35,000>. 2) Yeager Construction base bid - \$769,990. Alternate #1 +\$4,386, Alternate #2 +2,900, Alternate #3 +\$22,100, Alternate #4 +20,978, Alternate #5 <\$10,790>. 3) Bowen base bid - \$939,00,; Alternate #1 +6,075, Alternate #2 +\$2,000, Alternate #3 +\$36,000, Alternate #4 no bid, Alternate #5 <29,500>. 4) Myers base bid \$714,000, Alternate #1 +7,450, Alternate #2 +\$3,600, Alternate #3 +\$26,900, Alternate #4 +2,000, Alternate #5 <23,750>. 5) Flaughner base bid - \$723,300, Alternate #1 +7,000, Alternate #2 +\$3,300, Alternate #3 +\$31,500, Alternate #4 <2,000>, Alternate #4 <21,000>. 6) Mattcon base bid - \$752,000, Alternate #1 +7,500, Alternate #2 +2,800, Alternate #3 +\$25,000, Alternate #4 - no bid, Alternate #5 <21,000>. 7) Steel Core base bid - \$718,000, Alternate #1 +\$6,423, Alternate #2 +\$2,254, Alternate #3 +\$46,552, Alternate #4 +\$4,117, Alternate #5 <23,150>. Howard referred the bids to the highway department for review and recommendation.

GPS Proposal [1:26:58]

Mr. Bob Davis, Highway Superintendent and Mr. Dick Boaz from Lighting 2-Way Radio stated they are looking in to GPS for the highway trucks. It will be a good tool for supervising, maintenance and management of the trucks. An active GPS system will allow us to know where the trucks are located 24 hours a day. A passive GPS system we will have a download that shows where the trucks are at every time they return to the garage. Brad Davis stated there are two systems, one active and one passive. The passive system truck unit collects data as it comes back to the garage and downloads the data that we have programmed to be collected. Bob Davis stated the Hamilton Southeastern School System currently is operating this system and they are satisfied with the system. Holt asked what is the difference between the 15 units verses 24 units? Bob Davis stated the 15 units are for the single axle trucks, the 24 units are for the pick-up trucks. Holt stated what would you gain or lose with the 15 units verses the 24 units? Bob Davis stated with the pick-up trucks we will know what subdivisions the trucks have plowed. Altman asked if it is possible to put in a mobile unit if we just want to know the locations of the trucks? Does it have to be attached if we just want to know the location of the trucks for plowing? Mr. Boaz stated it works better if it is permanently installed, but we can make it mobile if you would like. Anything not connected permanently could not work properly. We would know right away when it is downloaded. They have never done it before. The only restriction would be if there was no electricity to hook in to. The system would be better if it was directly tied into a power source then you could tie in to that temporarily. Holt asked who is the vendor for the cellular communication? Boaz stated Verizon. Holt asked if they are the only company that can facilitate it? Boaz stated they are for GPS Management. They are not restricted from using another cellular company, but they already have an agreement with Verizon. Holt asked if GPS would negotiate it, not the county? Boaz stated it would probably be a mutual situation. Holt stated we pay leases on a lot of cell phones and he is wondering if this could be packaged to get a better rate? Altman asked if it is a web based product in terms of the transmittal? Boaz stated it is web based and exclusive for GPS. Altman stated the communications are exclusive to transmit information from the trucks back to our server to keep track of them. The highway department has proposed to have the passive system initially. Brad Davis stated they thought initially they would use the passive system in the large trucks to see how it works. Brad Davis asked if the transmitter for the active system operates on the passive system? Boaz stated a modem would have to be changed. That would cost approximately \$400 - \$500 per vehicle. Altman asked if we have money in this year's budget for a passive system? Brad Davis stated yes. Altman asked if there would be a problem to differ the final decision to the next meeting so we could have someone from ISSD look at this and see if there are other options? Altman stated she would feel more comfortable if ISSD looked at it and make sure there are no other options. Holt stated given the fact that it will cost \$500 to go from passive to active, he could only support the active system. The biggest plus is for Bob sitting at the control panel and knowing if we have a truck upside down somewhere in a white out. Reviewing it four hours later is no comfort. He also likes the idea of a school superintendent is on the phone saying you have not hit a road and Bob can pull up the trucks in the district and tell them what roads have been hit and at what time and not wait for the driver to come to download the information. Altman stated at the next meeting let's look at the total costs including total costs for installing the system on the pick-ups. Altman asked to figure out the total package with the variables and have someone from ISSD look at it from the technical standpoint. Holt agreed.

Skid Steer Loader

Brad Davis stated they have solicited three quotes to upgrade the Skid Steer Loader and planer. Davis requested permission to trade in the old Skid Steer Loader for a new Holland Skid Steer Loader with planer attachment for a net costs of \$23,859 from Southeastern Equipment. Altman motioned to approve. Holt seconded. Motion carried unanimously.

146th Street Bridge

Altman asked the highway department to look at 146th Street bridge towards the west, there is a bump in the asphalt.

2005 Annual Highway Bids

Brad Davis requested permission to advertise for the 2005 annual highway bids. Holt motioned to approve. Altman seconded. Motion carried unanimously.

2005 Highway Meetings

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Brad Davis asked if the proposed list of highway meeting dates in 2005 were acceptable? Altman motioned to approve. Holt stated the April date is Spring Break. Davis will check on possible dates and bring it back to the next meeting.

Digital Orthophotography Buy-up Contract [1:46:13]

Mr. Larry Stout stated the State is planning a statewide digital Orthophotography program for 2005. This will be 1 foot pixel color photography acquired in the spring. The project is funded by Homeland Security Grants, which are set aside to the counties which pay for the photography. The set aside grant has been awarded through Emergency Management in the amount of \$81,744. Part of the program allows the opportunity to buy-up to better products or additional products. The two products the county is interested in is to buy-up to 6 inch pixels, which is what we always obtain with Orthophotography and 1-meter pixel color infrared photography. This can be used to determine land cover which is of interest to the Surveyor's office. Stout stated he has been working with Carmel, Fishers, Noblesville and Westfield on a cost share program. The county and each of these cities and towns would fund 20% of the cost of the buy-up. On November 3rd we discovered the State wants a contract signed by the commissioners, the deadline is tomorrow. Stout stated he has received written commitments from Carmel and Fishers, a verbal commitment from Noblesville and Westfield will probably not participate. Stout stated there is a new option which is to skip the buy-up with the State and contract directly with the vendors for the same price. We would have until some time in January to exercise that option. The disadvantage of that is we would become a second priority area. The State contract would be the first priority. If the weather does not cooperate we may not get a product at all. The benefit would be that it would give us a few more months to help fund the buy-up. Stout recommended the county not cover Westfield's share, that would destroy the concept of cooperative funding. Stout recommended that we go ahead with the color infrared photography for Hamilton County. The State has given us a guaranteed not to exceed amount of \$26,460. Stout recommended taking our chances on buying up to the 6 inch pixels in the amount of \$83,625. Altman asked if we contract independently are we still able to offset the State grant against those expenses. Stout stated no. The color infrared will take care of any surplus there may be. The State overestimated the costs of the 1 foot pixel color orthophotography and our grant is more than it needs to be. The State understands they can not take the rest of the grant from us but it is available to use for buy-up products. Altman asked if we could apply that to the \$26,460? Stout stated yes. Altman motioned to contract with the State for the acquisition for 1-meter resolution color infrared photography for a cost not to exceed \$26,460.00 and request that Larry continue to work with the other entities to fund the 6 inch pixels. Holt asked going alone or with the State? Altman stated the only option to go with the State contract is to adopt it today. Holt stated going alone? Altman stated going alone. Holt seconded. Motion carried unanimously. Holt asked Stout if he is unsuccessful with Westfield, then do you do it county wide and leave them at the 1-meter instead of the 6 pixel? Stout stated it would be 1 foot. Stout stated as part of the State project all of the products that are acquired are going to be put in to the public domain. There is no way to withhold the product. There is not an option to obtain part of the county in a different resolution than the rest of the county.

Food Ordinance [1:54:46]

Mr. Barry McNulty requested adoption of an amended food ordinance. This will bring the county ordinance up to the State Code. Altman asked if we are required to adopt the State standards? McNulty stated it helps the county with the enforcement aspect. Altman stated most people that stay in a Bed and Breakfast understand the distinction between a commercial kitchen and a Bed and Breakfast kitchen. Altman asked what the operators would have to do in terms of sanitation and costs to bring their kitchens up to standard? McNulty stated the State has a Bed and Breakfast code and it recognizes the differences between a home kitchen and a commercial kitchen. Altman asked if a home dishwasher can be used in a Bed and Breakfast? McNulty stated yes, a home dishwasher. Holt asked what does this do to a church chili supper? McNulty stated nothing, they can request to be inspected. Holt asked why are they not a temporary food establishment? McNulty stated by being a not-for-profit are exempt. Holt asked what will this do to the Earth Festival? McNulty stated it does not change anything at the Earth Festival. We currently inspect a lot of the temporary vendors. Holt asked if they inspect the church booths, Kiwanis, Lion's Club booths? McNulty stated only if they request us to. Holt asked under this definition what exempts them? McNulty stated they are exempted by being not-for-profit. Holt asked to send the ordinance back to McNulty to look for the authority from the State that exempts not-for-profit and insert the language "not withstanding".

Commissioner Committee Reports [2:02:39]

Paramedics RFP

Altman stated they are still working on the RFP for the Riverview Paramedics. Altman requested approval to release the RFP upon approval of County Council on December 1, 2004. The RFP would be generated by the county. We would request proposals for any fire company, hospital to revise their current contractual relationship with the county that would provide minimum paramedic service in Sheridan, Jackson and White River Townships. Altman stated she is not sure if it would be with their own personnel. The county would contribute all existing equipment that is in the county's name to that entity with a repurchase agreement if necessary. Altman stated the responses may not meet every criteria but we would have a basis to negotiate a contract. Holt stated we received a proposal from EMS that gave two options for the number of people that would stay on that are currently employed through Riverview. Altman stated that proposal was from the employees, it did not define if the hospital was in support of that or not. Altman stated she did not understand the staffing and overtime, which is an issue. Altman stated we are not closing our eyes to anything other than trying to have Riverview terminate its involvement except for the medical supervision, if it is feasible. Holt stated you will send a copy to the local departments and Riverview employees? Altman stated yes and it will go to Riverview, the township trustees, mayor's, etc. Altman stated they have received response from Jackson Township, which currently has a paramedic station, and they are proposing they take it over but it is under terms we have never done before with an entity. Altman motioned to send out the RFP upon council approval. Holt seconded. Motion carried unanimously.

Air Quality Control

Altman stated she attended a regional conference on air quality in Chicago. Altman complimented the staff at IDEM in the air quality control area.

IRTIP

Holt asked if it is an appropriate time for the commissioners to weigh in on the mass transit proposals from IRTIP? Altman stated at this time they are studying all three options and they will come back with recommendations to the policy committee to narrow it down further. Altman stated if he has preferences, she attends all of the meetings and is happy to carrying the information. Holt stated his preference is light rail on grade before bus. Altman stated the commissioners designated Altman as their representative on the light transit board before we formally adopted the

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inclusionary ordinance. Altman requested ratification of that decision so we can participate at board meetings. Holt motioned to ratify. Altman seconded. Motion carried unanimously.

4-H Fairgrounds 2005 Rental Rates

Ms. Susan Peterson presented the proposed 2005 Hamilton County 4-H Fairgrounds Rental Rates. Rental rates have been increased for all the facilities. They also propose to eliminate the 5 hour time span, everyone will rent for a full day. Altman stated she is concerned about the failure to charge anything for entities that are not charging admission. The county still has substantial clean-up costs. She has never used a facility when involved with not-for-profit organizations where they did not bear the cost of the clean-up. The issue is should the taxpayers be underwriting clean-up of a not-for-profit at a county facility when there are direct costs associated with it. This should not be a taxpayer responsibility. Holt asked if clean-up is included in all the rates? Altman stated no, not for not-for-profit. Ms. Lisa Hanni stated they don't go by not-for-profit any more. They have not money receiving or money receiving events. Holt stated anyone who uses the building except for 4-H Extension or county government is a non money or money receiving event? Hanni stated yes. Altman asked if it is just 4-H function and county government that is not charged? Hanni stated or an extension group such as Master Gardeners and Extension Homemakers. Peterson stated they have been trying to track the maintenance costs. Altman asked if a group trashes the facility do we charge them more? Peterson stated they have a deposit and hopefully the communication is improving. Holt motioned to accept the 4-H Rental Rates for 2005. Altman seconded. Motion carried unanimously.

Administrative Assistant [2:15:14]

Parks Department Grant

Swift stated the parks department is seeking another grant for archeological projects. Al Patterson has requested the commissioners sign a letter of support for grant money towards Strawtown and Taylor Property archeological projects. Holt motioned to approve. Altman seconded. Motion carried unanimously.

Piano Donation

Holt motioned to have Swift send a thank-you letter to Polly and John Pearce for their donation of the piano. Altman seconded. Motion carried unanimously. Swift asked approval of the wording for the plaque to be put on the piano. Altman suggested the county invest in a rack so the piano is movable.

Injured Wildlife

Altman asked if Swift has made any progress on injured wildlife? Swift stated he is working on it.

Auditor [2:19:07]

E-911 Service Agreement Addendum

Ms. Robin Mills requested approval of an addendum to the SBC Service Agreement for the E-911 Service. Holt motioned to approve. Altman seconded. Motion carried unanimously.

Capital Asset Notifications

Mills requested approval of Capital Asset Notifications for the transfer of a 1997 Blazer from the highway department to Safety Risk Management; 1997 Chevy Venture Van sold in the county sale; Sharp copier traded in on a new copier for Court Administration; and disposal of 2 pieces of survey equipment from the Surveyor's office. Holt motioned to approve. Altman seconded. Motion carried unanimously.

Clerk of the Circuit Court Monthly Report

Mills requested approval of the Clerk of the Circuit Court Monthly Report for September 2004. Holt motioned to approve. Altman seconded. Motion carried unanimously.

Treasurer's Monthly Report

Mills requested approval of the County Treasurer's Monthly Report for October 31, 2004. Holt motioned to approve. Altman seconded. Motion carried unanimously.

Acceptance of Bonds/Letters of Credit - Drainage Board

Mills requested acceptance of Bonds and Letters of Credit for the Drainage Board. 1) HCDB-2004-00087 - Lexon Insurance Company Subdivision Bond No. 1009210 for Bellewood storm sewer, monuments and markers, SSD and erosion control - \$222,700. Holt motioned to approve. Altman seconded. Motion carried unanimously.

Payroll Claims

Mills requested approval of Payroll Claims for October 25-November 7, 2004 paid November 19, 2004. Holt motioned to approve. Altman seconded. Motion carried unanimously.

Vendor Claims

Mills requested approval of Vendor Claims to be paid November 23, 2004 with the exception of the Surveyor's claim #101.004.3603. Holt motioned to approve with the omission. Altman seconded. Motion carried unanimously.

Planning and Human Resources Relocation Design [2:23:15]

Mr. Larry Dawson submitted three options for a new design for the Planning Department, Human Resources relocation. Altman motioned to approve the drawing that includes the closet reversed to secretary/filing and are we salvaging the current cabinets located on the south wall. Dawson stated we will salvage what cabinets we can and they will be removed by county employees. Altman asked if they were salvageable would they be flipped to the other side in the secretarial storage? Mr. Warner stated yes. Dawson clarified using Option A, flipped, to use by the Human Resources area. Dawson stated with this minor change they are ready to secure bid prices and Mr. Warner is prepared to do the same thing with what they are going to do with their own forces and contractors so we will have a fixed cost and a 100% project cost when we go to the county council. They plan to go to council on January 19, 2005. We are aware that there is a direction that there will be no new additional requests until April but he has been given guidance to bring this project to the council on January 19th. Dawson stated when the project was originally started, \$40,000 was approved for design only and he believes approximately \$30,000 has been spent. There is no money appropriated for construction. Altman asked if there were any monies in the 2004 maintenance budget that could be encumbered? Mr. Warner stated not to be encumbered but there may be monies in next year's budget. Mills stated council will not be hearing additional appropriations until March. Altman asked if the council will give a resolution? Mills stated we could ask for a resolution. Dawson requested approval to take the projects for the prosecutor's office, law library and ISS changes out to bid now and get it done in December and get a fixed price for 100% of the project dollars required and then go to council on January 19th for funding. Altman stated we have never gone over the prosecutor's specifications, is there any room for savings in that relocation? Dawson stated those were done last May and have been approved. Dawson does not believe there is any savings in that project. Altman stated she would like to look at expensive items, such as bulletproof glass, to see if there are alternates that are less expensive but will get the job done. Dawson stated they can provide Altman with that information, he would still request the right to bid the project. Altman stated that is fine. Holt motioned to approve. Altman seconded. Motion carried unanimously.

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Cinergy Strikestop

Mr. Scott Warner requested direction and approval on the Cinergy Strikestop study that was done. This would be a benefit for the protection of our assets to have this system installed in the Judicial Center, Community Corrections, Sheriff Department and Jail, Juvenile Center and Highway Department. The old courthouse and 4H exhibition center have existing surge arrestor on their main power feeds. Holt motioned to approve. Altman seconded. Altman asked if this will assist with the lighting strike issues we have been having with the tower? Sheriff Carter stated this project and the fiber connection on both ends will. Motion carried unanimously.

2005 Buildings and Grounds Budget

Warner stated he has included in the Buildings and Grounds 2005 Budget funding for conversion of the two centrifugal cooling chillers on the Judicial Center. The original refrigerant is no longer available and in the occurrence of a failure we would have to do a conversion. Warner stated they would like to do the conversion this winter while the chiller system is down. Warner requested approval to bid the project. Holt asked what is the cost? Warner stated approximately \$105,000 to do both chillers. Altman asked what is the useful life of the chillers? Warner stated normally you could get 15-20 years before a rebuild. It is about time for a rebuild and if we lose the refrigerant in one chiller it would be \$25,000 to replace the refrigerant. Holt motioned to approve. Altman seconded. Motion carried unanimously.

Riverwalk Survey

Warner stated survey work has begun for the Riverwalk on the west lawn.

Sheriff [2:37:43]

Escrow Agreements - Juvenile Detention Center

Sheriff Doug Carter requested approval of escrow agreements for the Juvenile Detention Center. Holt motioned to execute the documents. Altman seconded. Motion carried unanimously.

Altman called a break in the meeting. [2:39:38]

Drainage Board

Altman called the Hamilton County Drainage Board meeting back to order.

Holt motioned to execute the agreement upon completion and backdate it to today. Altman seconded. Motion carried unanimously.

Altman adjourned the Drainage Board meeting.

Altman called the Commissioner's meeting back to order. [3:02:10]

Poor Relief Appeal - Noblesville Township

Ms Sherri Keel, 1339 Clinton Street Noblesville, appealed the decision of the Noblesville Township Trustee denying her rent assistance. Keel stated her husband is in jail and he had done some painting for a church and was supposed to get enough money for her to survive while he was in jail. The church backed out on paying him. She got a job and applied for rent assistance at the Noblesville Trustee's office for one month's rent. She was denied because they said she did not have enough money to support herself. She has a job and her husband gets out of jail December 16th and he has a job waiting for him when he gets out. They will then have enough money to continue with their life. Altman asked Keel to restate her understanding of why her request was denied. Keel stated she believes they said she did not have enough means to support herself. Ms. Vicki Thompson stated Ms. Keel requested rent assistance November 9, 2004. She did not state that her husband was involved in a painting job for a church at that time. The only thing we had to go on was that she just started her job at Pizza Hut on November 4th and it takes 2-3 weeks to get her first check. During their investigation there was no means of support of how she was going to continue to live in the house. It is \$800 for November's rent. Thompson stated she spoke with the landlord and the landlord advised her that there is a court eviction to be set if \$800 was not paid on November 12th and then another \$800 by November 28th to stay. Ms. Keel has not proven to them that she can pay December's rent. Thompson stated she has not spoken to the landlord today to verify that the grant for the 12th or December's rent has been paid. We did ask her to move because she indicated she had family to go to. Altman stated it is the township's position that they will not pay rent unless it is a permanent location? Thompson stated if they can show they can afford to stay there, originally the rent is \$1,100 but Jeremy is doing work for the landlord to cut the rent to \$800. We look at how they will be able to stay in this house, there is 2 months rent due now. Keel stated she has paid the November rent. Altman asked if Thompson has any reason to disbelieve what Keel has told us today? Thompson stated no. Altman asked if the information changes the initial denial? Thompson stated she would have to show us who paid it and the rent receipt, this is the first she has known that it was paid. Keel stated she had a friend paid one month's rent. She could get the receipt from him. Keel stated she is current with her rent but she has to pay the \$800 by November 28th or she has to be out December 1st. Altman asked if there is currently an eviction order? Keel stated yes, unless she pays the rent by November 28th. Holt asked Thompson if we should continue this and Keel gets the verification of the payment of the November rent and they could reconsider their position? Thompson stated they could do an update. Holt asked Keel if she would consent to continuing it for 2 weeks? Keel will get the verification of the rent payment to Thompson. Keel asked if Thompson can pay the rent without the Commissioners consent? Holt stated yes, she can change her mind. You have given information to her this afternoon that she did not know. Altman told Keel that whatever documentation she has to give it to the Trustee, they need written information to prove what she told the Commissioners today. Keel agreed. Holt motioned to continue the hearing to the next meeting. Altman seconded. Motion carried unanimously.

Meeting was moved to Conference Room 1A.

Animal Control Facility [3:19:29]

Holt stated when we last met we discussed the spay-neuter operation to be located in the proposed animal shelter. When we left the discussion the two groups, humane society and spay-neuter group, would get together to discuss collaboration and how this could work under one roof and report back to the commissioners. We have not heard back so we requested this meeting today. At the same time we asked the architect to redesign a floor plan that would give more of a flow that would assist the spay-neuter operation. This took in to account the concern of the location of the site where it was too far to the east in the opinion of Cripe's engineer. Cripe redesigned and shared it with Holt last week and we discussed that it did not put a very good face on the front of the building coming back to original concerns about curb appeal. We discussed the storage barn for Household Hazardous Waste and the fact that

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there was a willingness to forgo the east barn. This is a new effort on Cripe's part that takes the outdoor runs off of the front of the building and has the office space facing the front. No one has seen this design.

Mr. Bruce Breeden, Cripe Engineering, reviewed the revised site plan. The site plan would leave asphalt for the 4-H Government Tent for 1 ½ weeks each year. It assumes the east storage barn will be relocated. The building is a "L" shaped building with the front of the building going to the north straight off the parking lot.

Mr. Frank Hinds, Cripe, stated they have explored moving the sallyport to the north side of the building and move the office. Hinds reviewed the proposed layout of the building. Key points are control of the front door, animal access, flow through the facility and how the animals leave the building. Common areas include the lobby, receptionist laundry, waste handling, restrooms, surgical area, central kitchen and grooming area. There is a holding area, isolation rooms for cats and dogs, two clinics - the isolation clinic and the surgical clinic. The infectious animals will not be mixed with the healthy animal areas. There could be a dog run off of the exterior of the adoptable dog area. Future expansion would be to the west. The sallyport is for Animal Control Officers to drop animals off, which would also be available after hours as well as for deliveries and outgoing shipments.

Mr. Larry Dawson stated this basic project can be done with the money that is available. Breeden stated with Holt's consensus the demolition of the east storage barn was not included in the budget. Altman asked if there is an estimate for the demolition? Dawson stated no. Mr. Scott Warner stated when the bull pen was torn down it cost \$4,000. The storage barn should be less. Holt asked when could it go to bid? Dawson stated construction would start in late Spring. Bids could be let the first of the year.

Holt asked the humane society representatives how many dogs would come in for surrender that would not go to isolation in a given day? Dr. Roger Nix stated most of the animals would be held in a confined space for a while. Under the current operations there are 5 to 10 animals per day. Holt asked if the animals are there for a day, an hour? It depends on what is going on with the other animals. Holt stated he does not see how there can be two surgical tables and three holding pens for a day's work. Presumably the volume for spay-neuter would be 40 animals per day. Ms. Tammy Sollenberger stated the spay-neuter clinic could not sustain themselves with 11 animals per day. The restroom is too far away from the surgical area for the veterinarian. The FACE clinic has four people answering the phones constantly every day. The spay-neuter clinic and humane society are separate entities and we will not have the same staff in the reception area. The reception areas should be separate. Altman asked if space could be shared with separate seating? Altman asked why can't you share receptionist staff?. Breeden stated there are three individual offices and four work spaces in the back area. The phones could be answered in those areas. To have a separate designated entrance and restrooms will be very expensive. Holt stated the holding area seems too small. How would we hold 40 animals a day for surgery? Nix stated we will have to have some way to hold animals outside the general population through the day. The isolation/clinic room will also be the euthanasia room? Hinds stated yes. Nix stated from the humane society's perspective they will need a processing room where we can test the animals, vaccinate and then move them to the general population. It would not make sense to take healthy animals into the isolation clinic where they could potentially get something we do not want them to get. Hinds stated the procedures for the non-infectious animals happens in the universal clinic. Nix stated the issue is whose property belongs to who, etc. Sollenberger stated the Allisonville Animal Hospital lets us do the feral spay days and it works out. If we are going to operate four days, she is not opposed to bringing supplies in and the humane society can use the same area on the days we are not operating. She does not see it as a problem. Nix stated on a normal processing day we will need to have somewhere to do it. Breeden asked if it is more important to have a separate grooming room or an exam room or can it be a dual purpose room? Nix stated the processing room is more important than the grooming room. Hinds stated the animals could be cleaned in the sallyport. Altman stated the laundry room looks large. Altman asked how many people need offices? Breeden stated we assumed three, the humane society director, the spay-neuter director and the veterinarians. There are also four work spaces and the common hall will also be used for the break room. Holt stated the public education person, fundraising person and volunteer director would be located in the work space area? Breeden stated yes. Holt asked where would a volunteer put their personal belongings for the day? Hinds stated there could be under counter spaces that could be locked.

Altman asked Sollenberger what is the break even for spay-neuter surgeries? Sollenberger stated she is not sure but their goal is to start with 40 surgeries per day.

Holt asked how many dogs are in isolation on a typical day? Nix stated they do not currently have dog isolation. Holt stated if there were isolation how many spaces are used? Nix stated you don't know, it depends on the day. The isolation area is an appropriate amount, it is not too excessive. The cat side is where we will have more animals in isolation. Holt asked what if we widened the sallyport 2-3 feet and made the west wall for spay-neuter? Hinds stated that could be the drop-off holding cages then it would free up the space for the spay-neuter drop off. Discussion of the reconfiguration of the sallyport was held. Altman stated she does not feel comfortable putting cages in the sallyport because she does not know how it would be ventilated properly.

Ms. Judy Cohen asked what is the parking capacity? Altman stated there will be several areas of parking areas on site. Hinds stated they show 19 parking spaces, there are many areas to the south. Breeden stated other than the week of the 4-H Fair there is a lot more parking than is designated.

Cohen asked Sollenberger if all the animals for spay-neuter are brought in the morning? Sollenberger stated yes. Cohen asked where do all these people go with their animals while they are being processed. Sollenberger stated they are waiting in the lobby. Sollenberger stated parking is not a problem. Cohen stated she met with someone that had taken their animals to the FACE clinic and it was a zoo. She asked them what they would think of putting spay-neuter and the animal shelter in the same lobby and they said it would be a disaster because you would have 40-60 people in the lobby with barking animals waiting to be processed. Altman stated it seems like it is a scheduling issue. Holt stated you will need to give people an assigned arrival time. Everyone will be checked in by the time the humane society is ready to open their doors. Mr. Dave Sanders stated we will still have employees that will be working in the reception area. Sanders stated they are concerned about the spread of disease. Cohen stated animals are currently brought in through isolation and if there is a disease we can identify it. If you have 40-50 animals a day coming in there will be no control or isolation from illness or disease. Holt asked how is that any different from visiting your veterinarian. Nix stated he understands that mind set but the humane society will be caring for the animals while they are staying there. The spay-neuter clinic is for one day and they do not have to deal with the consequences.

Sanders stated the humane society has volunteer orientations once a month, where would we gather those people to demonstrate the policy. Holt stated there is the fairgrounds across the lot that is set up for education. Breeden stated the large classrooms will not fit into this budget but you still can have an education program by using the fairgrounds.

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Holt asked if there were a hanging heater in the sallyport, would the cages in the sallyport be feasible? Holt stated the ACO would come in the sallyport, if the dog gets loose the other dogs would be caged. Sollenberger stated she would have to think about it. Holt stated there is no more money and spay-neuter has to be able to hold more dogs. Hinds discussed possible changes in order to gain more space. Breeden asked if the 45 holding pens for the seven day holding period too many or can we reduce it? Sanders stated they may be able to do that. Cat holding would need to stay at 40. Nix stated if the humane society gives up space for holding we would want to gain it for adoption. Breeden stated for adoption they have space for 84 dogs, 34 large and 50 small and 40 adoption areas for cats plus the puppy and cat community rooms for litters. Nix stated based on what the humane society is holding now it does not gain them a lot verses what space they have now. Hinds stated you could get two animals per pen in some of the adoptable pens. Sanders stated the current facility has guillotine doors between the sides of pens because when the kennel attendant is cleaning one side the dog can be put on the other side. If we have two dogs in each pen and we have to clean the kennel, where are we going to put the dog? Hinds stated we may not be able to put two dogs in a pen. Holt asked if the spay-neuter can take 2 animals per pen? Sollenberger stated she is not sure. Holt suggested widening the isolation area and have cages on both walls.

[4:21:00] Breeden stated there are two primary goals 1) increase holding pens for spay-neuter and 2) get some kind of clinic room for the humane society. Nix stated in terms of double using the holding area, the spay-neuter clinic uses nothing for pain control. Is there anything from keeping the sound coming down the hall? Hinds stated he will see if he can reconfigure the spaces. Nix stated sound control is an issue that we currently have. Holt stated Nix is referring to post-op pain control, not spay-neutering without pain control? Nix stated there is no pain control, there is anesthesia but no pain control. Sollenberger stated she has never seen any problems. Holt stated it is not accurate that the animals go for surgery and there is no pain control. Nix stated yes it is accurate, from a veterinarian standpoint there is no pain control.

[4:23:18] Sanders asked if there is absolutely no chance of getting these two organizations divided up in this building? Altman stated no, not without outside funding. Sanders stated you are telling him that two bathrooms is going to put us over the budget that much? Holt asked if you are saying you are not willing to use the bathroom with someone that is not connected with the humane society utilizes? Sanders stated you are putting two organizations in to one building and if the only thing he is hearing is the only reason you can not separate them is because these guys do not have their own bathrooms, he does not give a damn about that. Put the shared bathrooms in the middle, but separate the organizations. We are two separate entities and we should not be intermingled. Sanders stated they have their mission, we have ours. They have their funding, we have ours. We have our procedures, they have theirs and they will clash. Breeden stated from a design standpoint if you want segregated lobbies, segregated receptionists, segregated office space, segregated work space and segregated restrooms it will not fit within the budget. Sanders stated he said we don't need segregated restrooms. We have two vestibule doors that could easily split with a dividing wall the reception area. It does not seem like a big task to work that out. Hinds stated the areas that would need to be replicated so they are not common areas for two separate organizations would be restrooms, lobby space, reception area, laundry, waste recovery facilities, etc. The additional square footage would take a larger building or reduced program space. Sanders stated he thinks it is a matter of redistribution of space. We don't mind sharing the laundry facility, restrooms, offices are already segregated. Cohen stated she thinks the spay-neuter clinic would like separate lobby areas. Sollenberger stated if we are going to make it work a shared lobby is the least of her concerns.

Holt stated originally the clinic was going to serve both needs. Is there a reason the procedure room couldn't be a shared room? Sollenberger stated when spay-neuter is not using the space she does not see why it couldn't be. We will be operating four days a week and vaccines on the fifth day. Holt asked if the humane society has a problem with using the procedure room? Sanders stated that would be available to us Friday, Saturday and Sunday? Sollenberger stated they will work four days a week with spay-neuter and one-half day with vaccinations. Holt asked what your daily finish time in the procedure room? Sollenberger stated we would be done by 5:00 p.m. Altman stated we are better off looking at making the grooming room a multi purpose room for the humane society's exclusive use. Breeden stated they can bring revised drawings in two weeks. Altman stated she is concerned about a total redesign. We have to have an ending point. We have heard everyone's concerns and we need to move forward, as best as can accommodate all the needs, let's roll. Holt stated in terms of office space he could see the merit in having the spay-neuter office in proximity to where they are working. Holt stated in a previous conversation we have said the ACO's will have access to the building 24 hours. Do we want them going thru the lobby to wash up after they bring an animal in? Breeden stated the ACO's would not have access beyond the holding area. Holt stated it would be nice to have a place where they can wash their hands. Hinds stated there is enough space and heat in the sallyport to put in a stand-up sink. Holt asked Altman if this changes her opinion of the sallyport wall lined with cages? Altman stated for a limited amount of money we can it and have an interior space. Until Cripe looks at it, we don't know.

Meeting adjourned.

Commissioners Correspondence

IDEM Notice of Sewer Permit Applications

The Lakes at Towne Road- Carmel
South Avalon Estates, Section 3 - Fishers
Carlson Corner Subdivision - Carmel
Sand Creek Farms, Section 2 - Fishers

IDEM Notice of Sewer Permit Appeal Rights

Cherry creek Estates, Section 6A & 6B - Carmel
Parkwood West Lift Station and Force Main Project - Carmel
Cherry Creek estates, Section 5 - Carmel
Maple Knoll, Section One - Westfield
Cass Estates - Carmel
Countryside, Section 1- Carmel
Hannover on the Green - Fishers
Westfield Wastewater Treatment Ponds - Westfield
Village at Saxony Townhomes Block 1 - Fishers
Sand Creek Farms, Section 2 - Fishers
Andover Gardens, Andover Villas, Andover, Section 3 - Westfield

HAMILTON COUNTY BOARD OF COMMISSIONERS
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Present

Christine Altman, Commissioner
Steven A. Holt, Commissioner
Robin M. Mills, Auditor
Kim Rauch, Administrative Assistant to Auditor
Fred Swift, Administrative Assistant to Commissioners
Doug Carter, Sheriff
Brad Davis, Highway Director
Jim Neal, Highway Engineer
Virginia Hughes, Administrative Assistant to Highway Engineer
Amber Emery, Highway Public Service Representative
Robert Chadwell, Highway Inspector
Steve Broermann, Highway Technical Engineer
Christopher Burt, Highway Staff Engineer
Tim Knapp, Highway Right-of-Way Specialist
Joel Thurman, Highway Project Engineer
Matt Knight, Highway Staff Engineer
Mike McBride, Small Structure Staff Engineer
Kathy Howard, Highway Department
Bob Davis, Highway Superintendent
Bob Thompson, Surveyor’s Office
Barry McNulty, Health Department
Becki Wise, USI
Floyd Burroughs, FEBA
Dave Boaz, Lighting 2-Way
Larry Stout, ISSD
Susan Peterson, 4-H
Lisa Hanni, 4-H
Larry Dawson, Envoy
Scott Warner, Buildings and Grounds
Kent Ward, Surveyor
Chuck Kiphart, Plannning Commission
Vicki Thompson, Noblesville Township Trustee’s Office
Sherri Keel, Poor Relief Appeal
Roger Nix, Humane Society
David Sanders, Humane Society
Judy Cohen, Humane Society

Myron Frank, Spay-Neuter Clinic
Tammy Sollenberger, Spay-Neuter Clinic
Bruce Breeden, Cripe Engineering
Frank Hinds, Cripe Engineering

Highway Department Bid Opening - November 15, 2004

Michael A. Howard, Attorney
Robin M. Mills, Auditor
Kim Rauch, Administrative Assistant to Auditor
Brad Davis, Highway Director
Jim Neal, Highway Engineer
Bob Davis, Highway Superintendent
Scott Warner, Buildings and Grounds
Bill Carr, Flaughner, Inc.
Richard Gibbs, Flaughner, Inc.
Kristen Fina, Dodds construction, Inc.
Julie Walker, Dodds Construction
Derek Smith, Mattcon G.C.
Jack Waterman, Myers Construction
Gerald Flora, GW Flora & Associates
Meranda Hillside, Steelcoe Construction
Steve Ferguson MCMI

APPROVED
HAMILTON COUNTY BOARD OF COMMISSIONERS

ATTEST

HAMILTON COUNTY BOARD OF COMMISSIONERS
NOVEMBER 22, 2004

Robin M. Mills, Auditor